

**EXPORT NAME:** Adult.csv  
**AVAILABLE:** Institution and Region Level

ADULT	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Adult_ID	Unique identifier or adult (ID generated by the system)
Adult_Custom_ID	Custom_ID (if defined, otherwise will be blank)
Staff_ID	Unique identifier for Staff (ID generated by the system)
City	City
Enrollment_Date	Date of program entry
State	State
Zip	Zip Code
Age	Age of participant
Gender	Gender of participant M=Male, F=Female
Is_Pregnant	0=Not Pregnant; 1=Pregnant
Is_Nursing	0=Not Nursing; 1=Nursing
Ethnicity_Code	0=Not Hispanic; 1=Is Hispanic; 2=Not Provided
Race_Code_Binary	Sum of Binary Race Codes ( <a href="#">see Race Codes tab for lookup table</a> )
Sub_Race	Race Subcategory (Optional) ( <a href="#">see Race Codes tab for lookup table</a> )
Highest_Grade	Highest Grade Completed ( <a href="#">see below for lookup table</a> )
Residence	1=Farm; 2=Towns under 10,000 and rural non-farms; 3=Towns & cities 10,000 to 50,000 and their suburbs; 4=Suburbs of cities over 50,000; 5=Central cities over 50,000
Household_Income	Total household income for a month
Children_Ages	List of children ages, separated by commas
nChildren	Number of Children
Others_Household	All other members of household (excludes the participant & children < 19 years)
Total_Household	Total in household
Lesson_Type	1=Group; 2=Indiv; 3=Group & Indiv; 4=Other
Number_Recalls	Number of Recalls
ID_Recall_Entry	Internal ID of Recall at entry
ID_Recall_Exit	Internal ID of Recall at exit
Number_Checklists	Number of CheckLists
ID_Checklist_Entry	Internal ID of Checklist at entry
ID_Checklist_Exit	Internal ID of Checklist at exit
ID_Additional_Checklist_Entry	Internal ID of Additional Checklist at entry, if applicable
ID_Additional_Checklist_Exit	Internal ID of Additional Checklist at exit, if applicable
Additional_Set_ID	ID of question set if used.
Status	Code for reason for leaving program ( <a href="#">see lookup table below</a> )
Exit_Date	Date of program exit
nLessons	Total number of lessons the participant received
nSessions	Total number of sessions the participant attended
nHours	Total number of hours the participant was taught

ADULT	DESCRIPTION
PubAsstHelp	TRUE=The participant reported federal public assistance at exit that he/she did not receive at Entry; FALSE=did not report any new public assistance programs at exit
Address_Status	0=Not Verified, 1=Verified, 2=ZIP Code Only (EFNEP ONLY)
County_Name	Name of the county from Address Verification (EFNEP ONLY)
County_FIPS	County Federal Information Processing Standard (FIPS) code from Address Verification (EFNEP ONLY)
Congressional_District	Congressional District from Address Verification (EFNEP ONLY)
CBSA	Core Based Statistical Area (CBSA) from Address Verification (EFNEP ONLY)
LastMod	Date of last update to this record
Date_Created	Date the record was created
Remarks	<i>Text added by staff, only exported when option is selected on the export screen; only available for regional users</i>
GroupName	<i>Name of the adult's group, only exported when option is selected on the export screen; only available for regional users</i>

HIGHEST GRADE & REASON FOR LEAVING LOOKUP TABLES	
GRADE_CODE	HIGHEST GRADE
0	Not Supplied
6	Grade 6 or less
7	Grade 7
8	Grade 8
9	Grade 9
10	Grade 10
11	Grade 11
12	Grade 12
13	GED
14	Some College
15	Graduated 2-year College
16	Graduated College
17	Post Graduate
STATUS_CODE	REASON FOR LEAVING THE PROGRAM
0	Active
1	Ed. objectives met
2	Returned to school
3	Took a job
4	Family Concerns
5	Staff vacancy
6	Moved
7	Lost interest
8	Other
9	Other Obligations
10	Lost contact with client

**EXPORT NAME:** AdultSubgroups.csv  
**AVAILABLE:** Institution and Region Level

<b>ADULT SUBGROUPS</b>	<b>DESCRIPTION</b>
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Adult_ID	Unique identifier or adult (ID generated by the system)
Adult_Custom_ID	Custom_ID (if defined, otherwise will be blank)
Subgroup_ID	Unique identifier of the Subgroup
Subgroup_Name	Name of the Subgroup
Subgroup_Type	Federal, Institution or Regional. <i>Note: Regional Subgroups are not visible at the Institution Level</i>

**EXPORT NAME:** AdultPublicAssistance.csv  
**AVAILABLE:** Institution and Region Level

ADULT SUBGROUPS	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Adult_ID	Unique identifier or adult (ID generated by the system)
Adult_Custom_ID	Custom_ID (if defined, otherwise will be blank)
PubAsstID	Unique identifier of the Public Assistance Program
PubAsstProg	Name of the Public Assistance Program
FoodAsst	0=Public assistance program does not provide Food Assistance; 1=Public assistance program does provide Food Assistance
PubAsstLevel	Federal, Institution or Regional. <i>Note: Regional Public Assistance programs are not visible at the Institution Level</i>
PubAsstType	Reported at Entry or Exit

**PUBLIC ASSISTANCE PROGRAM LOOKUP TABLES**

PubAsstID	PubAsstProg
1	Child Nutrition
2	FDPIR
3	SNAP
4	Head Start
5	Other
6	TANF
7	TEFAP - Commodity
8	WIC/CSPF

**EXPORT NAME:** Adult Cklst.csv  
**AVAILABLE:** Institution and Region Level

ADULT CHECKLISTS	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Adult_ID	Unique identifier or adult (ID generated by the system)
Adult_Custom_ID	Custom_ID (if defined, otherwise will be blank)
Checklist_ID	Internal ID of Checklist
Checklist_Date	Date of Checklist
ExitCklist	0=Entry Checklist; 1=Exit Checklist; 2=Additional Checklist
Q01	Response to Question #1 on Adult Checklist
Q02	Response to Question #2 on Adult Checklist
Q03	Response to Question #3 on Adult Checklist
Q04	Response to Question #4 on Adult Checklist
Q05	Response to Question #5 on Adult Checklist
Q06	Response to Question #6 on Adult Checklist
Q07	Response to Question #7 on Adult Checklist
Q08	Response to Question #8 on Adult Checklist
Q09	Response to Question #9 on Adult Checklist
Q10	Response to Question #10 on Adult Checklist
Date_Created	Date the Checklist was created

**EXPORT NAME:** Adult Cklist.csv  
**AVAILABLE:** Institution and Region Level

ADULT CHECKLISTS	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Adult_ID	Unique identifier or adult (ID generated by the system)
Adult_Custom_ID	Custom_ID (if defined, otherwise will be blank)
Checklist_ID	Internal ID of Checklist
Checklist_Date	Date of Checklist
ExitCklist	0=Entry Checklist; 1=Exit Checklist; 2=Additional Checklist
Q01	Response to Question #1 on Adult Checklist (Question ID: NEW1)
Q02	Response to Question #2 on Adult Checklist (Question ID: NEW2)
Q03	Response to Question #3 on Adult Checklist (Question ID: NEW3)
Q04	Response to Question #4 on Adult Checklist (Question ID: NEW4)
Q05	Response to Question #5 on Adult Checklist (Question ID: NEW5)
Q06	Response to Question #6 on Adult Checklist (Question ID: NEW6)
Q07	Response to Question #7 on Adult Checklist (Question ID: NEW7)
Q08	Response to Question #8 on Adult Checklist (Question ID: NEW8)
Q09	Response to Question #9 on Adult Checklist (Question ID: NEW9)
Q10	Response to Question #10 on Adult Checklist (Question ID: NEW10)
Q11	Response to Question #11 on Adult Checklist (Question ID: NEW11)
Q12	Response to Question #12 on Adult Checklist (Question ID: NEW12)
Q13	Response to Question #13 on Adult Checklist (Question ID: NEW13)
Q14	Response to Question #14 on Adult Checklist (Question ID: NEW14)
Q15	Response to Question #15 on Adult Checklist (Question ID: NEW15)
Q16	Response to Question #16 on Adult Checklist (Question ID: NEW16)
Q17	Response to Question #17 on Adult Checklist (Question ID: NEW17)
Q18	Response to Question #18 on Adult Checklist (Question ID: NEW18)
Q19	Response to Question #19 on Adult Checklist (Question ID: NEW19)
Q20	Response to Question #20 on Adult Checklist (Question ID: NEW20)
Q21	Response to Question #21 on Adult Checklist (Question ID: NEW21)
Q22	Response to Question #22 on Adult Checklist (Question ID: NEW22)
Q23	Response to Question #33 on Adult Checklist (Question ID: NEW23)
Q24	Response to Question #24 on Adult Checklist (Question ID: NEW24)
Q25	Response to Question #25 on Adult Checklist (Question ID: NEW25)
Q26	Response to Question #26 on Adult Checklist (Question ID: NEW26)
Q27	Response to Question #27 on Adult Checklist (Question ID: NEW27)
Q28	Response to Question #28 on Adult Checklist (Question ID: NEW28)
Q29	Response to Question #29 on Adult Checklist (Question ID: NEW29)
Q30	Response to Question #30 on Adult Checklist (Question ID: NEW30)
Date_Created	Date the Checklist was created

**EXPORT NAME:** Recalls.csv  
**AVAILABLE:** Institution and Region Level

RECALLS	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Adult_ID	Unique identifier or adult (ID generated by the system)
Adult_Custom_ID	Custom_ID (if defined, otherwise will be blank)
Recall_ID	Internal ID of Recall
Recall_Date	Date of Recall
Exit_Recall	0=Entry Recall; 1=Exit Recall; 2=Additional Recall
is_Pregnant	0=Not Pregnant at the time of the recall; 1=Pregnant at the time of the recall
is_Nursing	0=Not Nursing at the time of the recall; 1=Nursing at the time of the recall
Takes_Supplements	0=Not taking nutritional supplements at time of recall; 1=taking nutritional supplements at time of recall
Food_Cost	Amount of money spent of food last month
Activity_Level	0=Not Provided; 1=Sedentary,2=Mod Active,3=Active
Number_Meals	Total Number of Meals
Number_Foods	Total Number of Foods Entered for the Recall
Total_Grains	Amt of Total Grains Consumed (ounce-equivalents)
Whole_Grains	Amt of Whole Grains Consumed (ounce-equivalents)
Refined_Grains	Amt of Refined Grains Consumed (ounce-equivalents)
Vegetables	Amt of Vegetables Consumed (cups)
Fruits	Amt of Fruits Consumed (cups)
Dairy	Amt of Dairy Consumed (cups)
Protein_Foods	Amt of Protein Foods Consumed (grams)
Seafood	Amt of Seafood Consumed (ounces)
Oils	Amt of Oils Consumed (grams)
SoFAs	Amt of Solid Fats and Added Sugars Consumed (kilocalories)
Alcohol	Amt of Alcohol Consumed (grams)
Calcium	Amt of Calcium Consumed (milligrams)
Carbohydrates	Amt of Carbohydrates Consumed (grams)
Cholesterol	Amt of Cholesterol Consumed (milligrams)
Folate	Amt of Folate Consumed (micrograms)
Food_Energy	Amt of Food Energy Consumed (kilocalories)
Iron	Amt of Iron Consumed (milligrams)
Potassium	Amt of Potassium Consumed (milligrams)
Protein_Nutrient	Amt of Protein (Nutrient) Consumed (grams)
Sodium	Amt of Sodium Consumed (milligrams)
SatFat	Amt of Saturated Fat Consumed (grams)
Total_Fiber	Amt of Total Dietary Fiber Consumed (grams)
Total_Fat	Amt of Total Fat Consumed (grams)
Vit_A	Amt of Vitamin A Consumed (micrograms)
Vit_B6	Amt of Vitamin B6 Consumed (milligrams)
Vit_B12	Amt of Vitamin B12 Consumed (micrograms)

RECALLS	DESCRIPTION
Vit_C	Amt of Vitamin C Consumed (milligrams)
Vit_D	Amt of Vitamin D Consumed (micrograms)
Vit_E	Amt of Vitamin E Consumed (milligrams)
	<u>Healthy Eating Index (HEI) Scores</u>
HEI_Fruits	Total Fruit Score (1-5)
HEI_Vegetables	Total Vegetables Score (1-5)
HEI_TotalGrains	Total Grains Score (1-5)
HEI_ProteinFoods	Meat and Beans (Protein Foods) Score (1-10)
HEI_Dairy	Milk (Dairy) Score (1-10)
HEI_SatFat	Saturated Fat Score (1-10)
HEI_Sodium	Sodium Score (1-10)
HEI_WholeGrains	Whole Grain Score (1-5)
HEI_Oils	Oils Score (1-10)
HEI_SoFAS	Calories from Solid Fats, Alcoholic Beverages, and Added Sugars (SoFAAS) Score (1-20)
HEI_WholeFruits	Whole Fruit (not juice) Score (1-5)
HEI_DrkGrn_OrgVeg	Dark Green and Orange Vegetables and Legumes Score (1-5)
HEI_Total	Overall Score 0-100 (Sum of the 12 SubScores)
LastMod	Date of last update to this record
Date_Created	Date the Recall was created

For more info on the **Healthy Eating Index 2005**, see

<http://www.cnpp.usda.gov/Publications/HEI/healthyeatingindex2005factsheet.pdf>



**EXPORT NAME:** Staff.csv  
**AVAILABLE:** Institution and Region Level

STAFF	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Staff_ID	Unique identifier for Staff (ID generated by the system)
City	City
Staff_Type	Type of Staff Person - A=Professional, P=Paraprofessional, V=Volunteer
Staff_Custom_ID	Custom_ID (if defined, otherwise will be blank)
State	State
Zip	Zip Code
Gender	Gender of participant M=Male, F=Female
Ethnicity_Code	0=Not Hispanic, 1=Is Hispanic, 2=Not Provided
Race_Code_Binary	Sum of Binary Race Codes ( <a href="#">see Race Codes tab for lookup table</a> )
Age_Code	For Volunteers - Adult (18 or older)=Adult-aged volunteer; Youth (Under 18)=Youth-aged Volunteer
Former_Participant	0=No; 1=Yes
Instructional	0= does not perform instructional role; 1=does
Advisory	0= does not perform advisory committee role; 1=does
Edu_Support	0= does not perform educational service role; 1=does
Support_Svc	0= does not perform support service role; 1=does
Mid_Manager	0= does not perform as middle manager; 1=does
LastMod	Date of last update to this record

**EXPORT NAME:** StaffHours.csv  
**AVAILABLE:** Institution and Region Level

STAFF	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Staff_Custom_ID	Custom_ID (if defined, otherwise will be blank)
Staff_Type	Type of Staff Person - A=Professional, P=Paraprofessional, V=Volunteer
Staff_ID	Unique identifier for Staff (ID generated by the system)
Hrs_EFNEP_Adult	Total hours spent with EFNEP Adults during year
Hrs_EFNEP_Youth	Total hours spent with EFNEP Youth during year
Hrs_SNAP_Adult	Total hours spent with SNAP-Ed Adults during year
Hrs_SNAP_Youth	Total hours spent with SNAP-Ed Youth during year
Hrs_StateProject_Adult	Total hours spent with State Project Adults during year
Hrs_StateProject_Youth	Total hours spent with State Project Youth during year
Hrs_Other_Adult	Total hours spent with Other Programs Adults during year
Hrs_Other_Youth	Total hours spent with Other Programs Youth during year
Hrs_Total_Adult	Total hours spent with Adults (all programs)
Hrs_Total_Youth	Total hours spent with Youth (all programs)
Hrs_Total	Total hours (adults and youth, all programs)
LastMod	Date of last update to this record
Date_Created	Date the Recall was created

**EXPORT NAME:** YouthGroup.csv  
**AVAILABLE:** Institution and Region Level

YOUTH	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Youth_ID	Unique identifier for Youth Group (ID generated by the system)
City	City
Youth_Custom_ID	CustomID (if defined, otherwise will be blank)
Staff_ID	Unique identifier for Staff (ID generated by the system) for the Primary Leader of the youth group
Additional_Staff_ID	Unique identifier for Staff (ID generated by the system) for Additional Leaders of the youth group. Multiple leaders are seperated by commas
State	State
Zip	Zip Code
Start_Date	Date of program entry
Program	A=EFNEP; B=SNAP-Ed; C=Other
Delivery	E=4-H Club Membership; F=4-H Special Interest/Short Term Programs; I=Camping Programs; J=School Enrichment Programs; L=After-School Programs; M=Instructional TV/Video/Web Programs
End_Date	Date of program exit
nLessons	Total number of lessons the group received
nSessions	Total number of sessions the group attended
nHours	Total number of hours the group was taught
nGraduates	Total number of youth graduates
Group_Total	Total youth in group
nMales	Number of males
nFemales	Number of females
nOther4H	Number of youth in other 4H activities
nYouthCklists	Number of youth in the group with a checklist in the system
nMatchedCklists	Number of youth in the group with an entry and an exit checklist in the system
Address_Status	0=Not Verified, 1=Verified, 2=ZIP Code Only (EFNEP ONLY)
County_Name	Name of the county from Address Verification (EFNEP ONLY)
County_FIPS	County Federal Information Processing Standard (FIPS) code from Address Verification (EFNEP ONLY)
Congressional_District	Congressional District from Address Verification (EFNEP ONLY)
CBSA	Core Based Statistical Area (CBSA) from Address Verification (EFNEP ONLY)
LastMod	Date of last update to this record
Remarks	<i>Text added by staff, only exported when option is selected on the export screen; only available for regional users</i>

**EXPORT NAME:** YouthSubgroups.csv  
**AVAILABLE:** Institution and Region Level

YOUTH SUBGROUPS	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Youth_ID	Unique identifier for Youth Group (ID generated by the system)
Youth_Custom_ID	CustomID (if defined, otherwise will be blank)
Youth_Subgroup_ID	Unique identifier of the Subgroup
Youth_Subgroup_Name	Name of the Subgroup
Youth_Subgroup_Type	Federal, Institution or Regional. <i>Note: Regional Subgroups are not visible at the Institution Level</i>

<b>EXPORT NAME:</b>	<b>YouthGroupDetails.csv</b>
<b>AVAILABLE:</b>	<b>Institution and Region Level</b>

<b>YOUTH</b>	<b>DESCRIPTION</b>
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Youth_ID	Unique identifier for Youth Group (ID generated by the system)
Youth_Custom_ID	CustomID (if defined, otherwise will be blank)
Data_Type	GRD=Grade; Race=Race/Ethnicity; SubRace=Subrace; Town=Residence Type;
Data_Code	Code related to the data type If DataType = GRD ( <a href="#">see below for lookup table</a> ) If DataType = Race ( <a href="#">see Race Code tab for lookup table</a> ) If DataType = Subrace ( <a href="#">see Race Code tab for lookup table</a> ) If DataType = Town: 1=Farm; 2=Towns under 10,000 and rural non-farms; 3=Towns & cities 10,000 to 50,000 and their suburbs; 4=Suburbs of cities over 50,000; 5=Central cities over
nYouth	Number of Youth Representing that Data Type

<b>GRADE LOOKUP TABLE</b>	
<b>CODE</b>	<b>GRADE</b>
4	Pre-K
5	Kindergarten
6	Grade 1
7	Grade 2
8	Grade 3
9	Grade 4
10	Grade 5
11	Grade 6
12	Grade 7
13	Grade 8
14	Grade 9
15	Grade 10
16	Grade 11
17	Grade 12
18	Special Education

**EXPORT NAMES:** YouthChecklist\_K\_2\_new.csv  
 YouthChecklist\_K\_2.csv  
 YouthChecklist\_3\_5.csv  
 YouthChecklist\_6\_8.csv  
 YouthChecklist\_9\_12.csv

**AVAILABLE:** Institution and Region Level

YOUTH CHECKLISTS	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Youth_Checklist_ID	ID of checklist
Youth_ID	Unique identifier for Youth Group (ID generated by the system)
Youth_Custom_ID	CustomID (if defined, otherwise will be blank)
Entry_Date	Date of Entry Checklist
Exit_Date	Date of Exit Checklist
Q01_Entry	Response to Question #1 on Youth Entry Checklist
Q01_Exit	Response to Question #1 on Youth Exit Checklist
Q02_Entry	Response to Question #2 on Youth Entry Checklist
Q02_Exit	Response to Question #2 on Youth Exit Checklist
Q03_Entry	Response to Question #3 on Youth Entry Checklist
Q03_Exit	Response to Question #3 on Youth Exit Checklist
Q04_Entry	Response to Question #4 on Youth Entry Checklist
Q04_Exit	Response to Question #4 on Youth Exit Checklist
Q05_Entry	Response to Question #5 on Youth Entry Checklist
Q05_Exit	Response to Question #5 on Youth Exit Checklist
Q06_Entry	Response to Question #6 on Youth Entry Checklist
Q06_Exit	Response to Question #6 on Youth Exit Checklist
Q07_Entry	Response to Question #7 on Youth Entry Checklist (not applicable, new K-2 survey)
Q07_Exit	Response to Question #7 on Youth Exit Checklist (not applicable, new K-2 survey)
Q08_Entry	Response to Question #8 on Youth Entry Checklist (not applicable, new K-2 survey)
Q08_Exit	Response to Question #8 on Youth Exit Checklist (not applicable, new K-2 survey)
Q09_Entry	Response to Question #9 on Youth Entry Checklist (not applicable, new K-2 survey)
Q09_Exit	Response to Question #9 on Youth Exit Checklist (not applicable, new K-2 survey)
Q10_Entry	Response to Question #10 on Youth Entry Checklist (not applicable, new K-2 survey)
Q10_Exit	Response to Question #10 on Youth Exit Checklist (not applicable, new K-2 survey)
Q11_Entry	Response to Question #11 on Youth Entry Checklist (not applicable, either K-2 survey)
Q11_Exit	Response to Question #11 on Youth Exit Checklist (not applicable, either K-2 survey)
Q12_Entry	Response to Question #12 on Youth Entry Checklist (not applicable, either K-2 survey)
Q12_Exit	Response to Question #12 on Youth Exit Checklist (not applicable, either K-2 survey)
Q13_Entry	Response to Question #13 on Youth Entry Checklist (not applicable, either K-2 survey)
Q13_Exit	Response to Question #13 on Youth Exit Checklist (not applicable, either K-2 survey)
Q14_Entry	Response to Question #14 on Youth Entry Checklist (not applicable, either K-2 survey)
Q14_Exit	Response to Question #14 on Youth Exit Checklist (not applicable, either K-2 survey)
Date_Created	Date the Checklist was created

**EXPORT NAME:** YouthChecklist [Name of your Question Set].csv  
**AVAILABLE:** Institution and Region Level

ADULT ADD'I CHECKLIST	DESCRIPTION
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region
Youth_Checklist_ID	Internal ID of Checklist
Youth_Custom_ID	CustomID (if defined, otherwise will be blank)
Youth_ID	Unique identifier or adult (ID generated by the system)
Entry_Date	Date of Entry Checklist
Exit_Date	Date of Exit Checklist
Q01_Entry	Response to Question #1 on Youth Entry Checklist, if applicable
Q01_Exit	Response to Question #1 on Youth Exit Checklist, if applicable
Q02_Entry	Response to Question #2 on Youth Entry Checklist, if applicable
Q02_Exit	Response to Question #2 on Youth Exit Checklist, if applicable
Q03_Entry	Response to Question #3 on Youth Entry Checklist, if applicable
Q03_Exit	Response to Question #3 on Youth Exit Checklist, if applicable
Q04_Entry	Response to Question #4 on Youth Entry Checklist, if applicable
Q04_Exit	Response to Question #4 on Youth Exit Checklist, if applicable
Q05_Entry	Response to Question #5 on Youth Entry Checklist, if applicable
Q05_Exit	Response to Question #5 on Youth Exit Checklist, if applicable
Date_Created	Date the record was created

*Note: There will be a separate export file for each question set.*

<b>EXPORT NAME:</b>	<b>Additional Question Sets.csv</b>
<b>AVAILABLE:</b>	<b>Institution and Region Level</b>

<b>ADDITIONAL QUESTION SETS</b>	<b>DESCRIPTION</b>
Set_Name	Name of the Question Set
Set_Type	Adult or Youth Question Set
Q1_ID	ID of Question #1 of the Question Set
Q1_Level	Level the Question was created at (Federal, Institute)
Q1_On_Screen_Text	The On Screen Version of the Selected Question for #1
Q2_ID	ID of Question #2 of the Question Set
Q2_Level	Level the Question was created at (Federal, Institute)
Q2_On_Screen_Text	The On Screen Version of the Selected Question for #2
...	<b>All other questions follow the same pattern of ID, On_Screen_Text, and Level</b>

*Note: Additional Question Sets for Adults and for Youth Groups are included in this export.*



**EXPORT NAME:** Impacts.csv  
**AVAILABLE:** Institution and Regional Level

ADULT ADD'I CHECKLIST	DESCRIPTION
Region_ID	Unique identifier for region (ID generated by the system)
Region_Name	Name of region
Impact_ID	Unique identifier for the program impact (ID generated by the system)
User_ID	Unique identifier for the WebNEERS user who added the program impact (ID generated by the system)
title	Title given to the program impact
Date_Occurred	Date which the program impact occurred
focus	Focus areas that the program impact relates to - Core Areas: Diet Quality, Physical Activity, Food Resource Management, Food Safety, Food Security; Secondary Areas: Family/Interpersonal Relationships, Management/Leadership, Sectors of Influence, Environmental Settings. (if there is more than one, they will be separated by " / ")
keywords	Key word that apply to the program impact - Disease Prevention, Weight Management, Personal Growth/Confidence, Positive Impact on Family, Improved Overall Health. (if there is more than one, they will be separated by " / ")
people	People involved with the program impact - Staff: Paraprofessional, Professional, Volunteer, Coordinator, Partner/Collaborator; Participant: Adult, Pregnant Teen, Youth. (if there is more than one, they will be separated by " / ")
Background	Brief narrative description of the circumstances prior to program involvement and the actions, activities or project milestones that took place during the program that led to the outcomes/impacts
Outcomes	Brief narrative description of the direct benefits or indirect/unintended consequences which occurred as a result of participation in the program
Date_Created	Date the record was created
Impact_Type	Type of impact - Program Impact, Environmental Settings Qualitative Example, or Sectors of Influence Qualitative Example
LastMod	Date of last update to this record

**EXPORT NAME:**

DSP.csv

**AVAILABLE:**

Institution and Region Level

<b>DELIVERY SITES AND COMMUNITY PARTNERSHIPS</b>	<b>DESCRIPTION</b>
Region_Name	Name of region
Region_ID	Unique identifier for Region (ID generated by the system)
Adult_Education_And_Training_Sites_Locations	# of Adult Education And Training Site Locations
Adult_Education_And_Training_Sites_Partnerships	# of Adult Education And Training Site Partnerships
Adult_Rehabilitation_Centers_Locations	# of Adult Rehabilitation Center Locations
Adult_Rehabilitation_Centers_Partnerships	# of Adult Rehabilitation Center Partnerships
Churches_Locations	# of Church Locations
Churches_Partnerships	# of Church Partnerships
Community_Centers_Locations	# of Community Center Locations
Community_Centers_Partnerships	# of Community Center Partnerships
Emergency_Food_Assistance_Sites_Locations	# of Emergency Food Assistance Site Locations
Emergency_Food_Assistance_Sites_Partnerships	# of Emergency Food Assistance Site Partnerships
Extension_Offices_Locations	# of Extension Office Locations
Extension_Offices_Partnerships	# of Extension Office Partnerships
Farmers_Markets_Locations	# of Farmers Market Locations
Farmers_Markets_Partnerships	# of Farmers Market Partnerships
Food_Stores_Locations	# of Food Store Locations
Food_Stores_Partnerships	# of Food Store Partnerships
Head_Start_Sites_Locations	# of Head Start Site Locations
Head_Start_Sites_Partnerships	# of Head Start Site Partnerships
Health_Care_Sites_Locations	# of Health Care Site Locations
Health_Care_Sites_Partnerships	# of Health Care Site Partnerships
Libraries_Locations	# of Library Locations
Libraries_Partnerships	# of Library Partnerships
Other_Youth_Education_Locations	# of Other Youth Education Locations
Other_Youth_Education_Partnerships	# of Other Youth Education Partnerships
Public_Housing_Locations	# of Public Housing Locations
Public_Housing_Partnerships	# of Public Housing Partnerships
Schools_Locations	# of School Locations
Schools_Partnerships	# of School Partnerships
Shelters_Locations	# of Shelter Locations
Shelters_Partnerships	# of Shelter Partnerships
SNAP_Offices_Locations	# of SNAP Office Locations
SNAP_Offices_Partnerships	# of SNAP Office Partnerships
WIC_Program_Sites_Locations	# of WIC Program Site Locations
WIC_Program_Sites_Partnerships	# of WIC Program Site Partnerships
Worksites_Locations	# of Worksite Locations
Worksites_Partnerships	# of Worksite Partnerships
Other_Locations	Name of the Other Location: # of Other Locations (if there is more than one, they will be separated by " / ")

DELIVERY SITES AND COMMUNITY PARTNERSHIPS	DESCRIPTION
Other_Partnerships	Name of the Other Location: # of Other Partnerships (if there is more than one, they will be separated by " / ")

**EXPORT NAME:** Regions.csv  
**AVAILABLE:** Institution Level

<b>REGIONS</b>	<b>DESCRIPTION</b>
Region_ID	Unique identifier for Region (ID generated by the system)
Region_Name	Name of region

**ADULT & STAFF RACE CODE LOOKUP TABLE**

RACE_ CODE_ BINARY	RACE
4	American Indian or Alaska Native
8	Asian
2	Black or African American
16	Native Hawaiian or Other Pacific Islander
1	White
32	Not Provided
5	American Indian or Alaska Native and White
9	Asian and White
3	Black or African American and White
6	American Indian or Alaska Native and Black or African American
<p><i>Note: The race code binary is used to determine a unique numerical value for race. The five options highlighted above can be added together to determine the numerical value for all other combinations of races. So for example, if someone marks "American Indian" and "White" the formula would be 4 + 1 and the resulting race code binary would be 5. Or, if someone marks "Asian", "Black or African American", and "White" the formula would be 8+2+1 and the resulting race code binary would be 11.</i></p>	

## YOUTH GROUP RACE CODE LOOKUP TABLE

CODE	RACE	ETHNICITY
1	American Indian or Alaska Native	Not Hispanic/Not Latino
2	American Indian or Alaska Native	Hispanic/Latino
3	American Indian or Alaska Native	Not Provided
4	Asian	Not Hispanic/Not Latino
5	Asian	Hispanic/Latino
6	Asian	Not Provided
7	Black or African American	Not Hispanic/Not Latino
8	Black or African American	Hispanic/Latino
9	Black or African American	Not Provided
10	Native Hawaiian or Other Pacific Islander	Not Hispanic/Not Latino
11	Native Hawaiian or Other Pacific Islander	Hispanic/Latino
12	Native Hawaiian or Other Pacific Islander	Not Provided
13	White	Not Hispanic/Not Latino
14	White	Hispanic/Latino
15	White	Not Provided
16	Not Provided	Not Hispanic/Not Latino
17	Not Provided	Hispanic/Latino
18	Not Provided	Not Provided
19	American Indian or Alaska Native and White	Not Hispanic/Not Latino
20	American Indian or Alaska Native and White	Hispanic/Latino
21	American Indian or Alaska Native and White	Not Provided
22	Asian and White	Not Hispanic/Not Latino
23	Asian and White	Hispanic/Latino
24	Asian and White	Not Provided
25	Black or African American and White	Not Hispanic/Not Latino
26	Black or African American and White	Hispanic/Latino
27	Black or African American and White	Not Provided
28	American Indian or Alaska Native and Black or African American	Not Hispanic/Not Latino
29	American Indian or Alaska Native and Black or African American	Hispanic/Latino
30	American Indian or Alaska Native and Black or African American	Not Provided
31	Multiple Races Identified	Not Hispanic/Not Latino
32	Multiple Races Identified	Hispanic/Latino
33	Multiple Races Identified	Not Provided

**ADULT AND YOUTH GROUP SUBRACE CODE LOOKUP TABLE**

<b>SUB_RACE CODE</b>	<b>SUBRACE</b>
1	African American
2	Alaskan
3	Aleut
4	American Indian
5	Caldean
6	Cambodian
7	Caribbean
8	Central American
9	Chinese
10	Creole
11	Cuban
12	Dominican
13	El Salvadorian
14	Ethiopian
15	European
16	Filipino
17	French Canadian
18	Haitian
19	Hawaiian
20	Hmong
21	Japanese
22	Korean
23	Laotian
24	Mexican
25	Micronesian
26	Portuguese
27	Puerto Rican
28	Russian
29	Samoan
30	South American
31	Vietnamese
32	Middle Eastern
33	West African
34	Central African
35	North African
36	South African
37	East African

**EXPORT NAME:** Food Items.csv  
**AVAILABLE:** Federal Level

<b>RECALLS</b>	<b>DESCRIPTION</b>
Adult_ID	University ID, an underscore, and the Unique identifier for the Adult (ID generated by the system)
Recall_ID	University ID, an underscore, and the Internal ID of Recall
ItemSeq	The order the food was entered into the recall
MealType	The type of meal selected for the food item: 1=Morning meal or snack; 2=Midmorning meal or snack; 3=Noontime meal or snack; 4=Afternoon meal or snack; 5=Evening meal or snack; 6=Late evening meal or snack
FoodCode	The food code for the food item selected (click "View Foods" from the WebNEERS home screen to access the full foods database)
Qty	The quantity entered for the food item (Note: available portion sizes vary by food item)
PortionCode	The portion code for the food item
Gram_Weight	The gram weight for the food item based on the quantity and portion codes selected



FEDERAL LOOKUP TABLE FOR INSTITUTIONS

University ID	SAS ID	University Name	Region	Type	Tier
1	1_	University of California - Davis	Western	1862	1
2	2_	Cornell University	North East	1862	1
3	3_	North Carolina State University	Southern	1862	1
4	4_	Pennsylvania State University	North East	1862	1
5	5_	Texas A&M University	Southern	1862	1
6	6_	Auburn University	Southern	1862	2
7	7_	University of Florida	Southern	1862	2
8	8_	University of Georgia	Southern	1862	2
9	9_	University of Illinois	North Central	1862	2
10	10	Louisiana State University	Southern	1862	2
11	11	Michigan State University	North Central	1862	2
12	12	The Ohio State University	North Central	1862	2
13	13	The University of Tennessee	Southern	1862	2
14	14	University of Arkansas	Southern	1862	3
15	15	Purdue University	North Central	1862	3
16	16	University of Kentucky	Southern	1862	3
17	17	Mississippi State University	Southern	1862	3
18	18	University of Missouri - Columbia	North Central	1862	3
19	19	University of Puerto Rico	Southern	1862	3
20	20	Clemson University	Southern	1862	3
21	21	Virginia Tech	Southern	1862	3
22	22	Iowa State University	North Central	1862	4
23	23	University of Maryland - College Park	North East	1862	4
24	24	University of Massachusetts	North East	1862	4
25	25	University of Minnesota	North Central	1862	4
26	26	Rutgers, the State University of New Jersey	North East	1862	4
27	27	Oklahoma State University	Southern	1862	4
28	28	West Virginia University	North East	1862	4
29	29	University of Wisconsin	North Central	1862	4
30	30	University of Arizona	Western	1862	5
31	31	Colorado State University	Western	1862	5
32	32	University of Connecticut	North East	1862	5
33	33	Kansas State University	North Central	1862	5
34	34	University of Maine	North East	1862	5
35	35	University of Nebraska - Lincoln	North Central	1862	5
36	36	New Mexico State University	Western	1862	5
37	37	Oregon State University	Western	1862	5
38	38	South Dakota State University	North Central	1862	5
39	39	Washington State University	Western	1862	5
40	40	University of Alaska - Fairbanks	Western	1862	6
41	41	University of Delaware	North East	1862	6
42	42	University of Hawaii at Manoa	Western	1862	6

University ID	SAS ID	University Name	Region	Type	Tier
43	43	University of Idaho	Western	1862	6
44	44	Montana State University	Western	1862	6
45	45	University of Nevada	Western	1862	6
46	46	University of New Hampshire	North East	1862	6
47	47	North Dakota State University	North Central	1862	6
48	48	University of Rhode Island	North East	1862	6
49	49	Utah State University	Western	1862	6
50	50	University of Vermont	North East	1862	6
51	51	University of Wyoming	Western	1862	6
52	52	Alabama A&M University	Southern	1890	7
53	53	Alcorn State University	Southern	1890	7
54	54	American Samoa Community College	Western	1862	7
55	55	College of Micronesia	Western	1862	7
56	56	Delaware State University	North East	1890	7
57	57	Florida A&M University	Southern	1890	7
58	58	Fort Valley State University	Southern	1890	7
59	59	Kentucky State University	Southern	1890	7
60	60	Langston University	Southern	1890	7
61	61	Lincoln University	North Central	1890	7
62	62	North Carolina A&T State University	Southern	1890	7
63	63	Northern Marianas College	Western	1862	7
64	64	Prairie View A&M University	Southern	1890	7
65	65	South Carolina State University	Southern	1890	7
66	66	Southern University	Southern	1890	7
67	67	Tennessee State University	Southern	1890	7
68	68	Tuskegee University	Southern	1890	7
69	69	University of Arkansas at Pine Bluff	Southern	1890	7
70	70	University of Guam	Western	1862	7
71	71	University of Maryland - Eastern Shore	North East	1890	7
72	72	University of the District of Columbia	North East	1862	7
73	73	University of the Virgin Islands	Southern	1862	7
74	74	Virginia State University	Southern	1890	7
75	75	West Virginia State University	North East	1890	7
76	76	Federal Test Institute	n/a	n/a	n/a
77	77	Central State University	North Central	1890	7

### Staff Volunteer Roles

- 1 Formal volunteer program
- 2 Non-agency/non-paid volunteer
- 3 Agency paid volunteer
- 4 student intern / worker

### Staff Volunteer categories

- 1 Support Service
- 2 Recruitment/follow-up
- 3 Educational Support
- 4 Independant teaching
- 5 Data collection
- 6 Langauge and cultural contect
- 7 Content development
- 8 Programmatic support

The value stored in the database are each of the values selected appended to each other as astring.  
For example, if the categories of Support Service, Educational support and Programmatic support  
are selected the value 138 is stored in the database

note